School of Education Admission Application

It’s time to apply for admission to your Teacher Education Program in the School of Education. Our goal is to make the process as clear and as concise as possible. Everything you need to apply is right here at your finger tips.

Step One – Am I Ready to Apply?

Review the admission criteria to ensure you have met the minimum admission requirements. The following requirements must be met before applying to the program. If you do not meet the admission criteria, you should not apply for admission.

- **GPA Requirement:** At the time of application, applicants must have 48 credits with a minimum 2.5 GPA; and a minimum of 2.75 GPA in any language courses. The GPA will be calculated on all transfer and UW-Milwaukee course credits.

- **Oral and Written Communication (OWC) Competency Part A:** Applicants must achieve a placement level of 4 or higher on the English Proficiency Test, or complete English 102 or an equivalent with a grade of C or better.

- **Quantitative Literacy (QL) Competency Part A:** Applicants must achieve a placement level of 30 or higher on the Math Placement Test or complete Math 102, 103, 105, 108, or 175, or an equivalent, with a grade of C or better.

- **Communication Requirement:** Applicants are required to complete Communication 103 with a grade of C or better.

- **CURRINS 300 Requirement:** Applicants are required to complete CURRINS 300: Introduction to Teaching: Colloquium and Fieldwork or equivalent transfer course with a grade of C or better.

- **Pre-Professional Skills Requirement:** Applicants must pass a pre-professional skills test. This requirement can be fulfilled with one of the following tests: PRAXIS I, CORE, ACT, SAT or GRE.
Step Two – What should I include in my Application?

Review the application checklist (below) and gather all materials listed. Make sure all forms are filled in completely. DO NOT SUBMIT AN APPLICATION UNLESS ALL ITEMS ARE INCLUDED. Incomplete applications will not be processed.

Application Checklist

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Please keep a copy of all documents for your records. Documents will not be returned to you.

Admission Essay

In a separate typed document, discuss what experiences you have had that have influenced your decision to study education and become a teacher – in particular language education housed in a School of Education and invested in improving and supporting urban education in the Milwaukee metropolitan area. Please frame your essay in a way that the following issues contextualize your discussion:

- Relevant course work that informs your decision to certify in World Languages or English as a Second Language.
- Relevant field (life) experiences, in and out of a school setting, that inform your decision to become an educator.
- An appreciation of the broad social issues that affect urban schools and their students.
- Concrete detail and rich language that describe your experience.

Note: There is no specified format for the admission essay other than to address the points listed above and present your answer in a professional format (12 point font, double spaced and one-inch margins).
Grade Point Average

You can find your cumulative GPA on the Academic Requirements tab in your Student Service Center in PAWS.

1. Click on the double yellow arrow to access your academic requirements.
2. Your cumulative GPA can be found under the heading “Education Degree…”

Note: If courses taken during the current semester includes any repeat coursework, the stated GPA may not be accurate and will require manual calculation. See your advisor.
Printing Unofficial Transcripts through PAWS

Use the simple instructions below to print your unofficial transcript through your PAWS account.

1. When logging into PAWS, your Student Center displays. Under the “Academics” heading, click on the drop down menu and select the “Transcript: View Unofficial” option and click on the double arrow to the right of the menu.

2. Select the Transcript Type you want from the drop down menu. The Output Destination Type will always be e-mail. Click on the Submit Transcript Request button.

3. If your request for an unofficial transcript was submitted successfully, you’ll see the message that says “Your request has been submitted. It has been sent to your UWM e-mail address as a PDF attachment. The sender's email address will be destran@uwm.edu.”

4. If your request was not submitted successfully, you'll receive a message indicating why not and letting you know what steps to take.

Assessment Requirements

Throughout the program there are several assessments required by the Department of Public Instruction. These requirements are designed to assess your readiness for teaching.

Pre-Professional Skills Test

Successful completion of a pre-professional skills test is required for admission to the School of Education. You can fulfill this requirement with one of the following tests: PRAXIS I, CORE, ACT, SAT or GRE. Please see chart on page 5 for minimum scores. A copy of your scores must be sent to UWM. During registration for your test, you should identify UWM to receive your scores.

If you are having difficulty passing one or more portions of a pre-professional skills test, please contact your academic advisor to discuss your options.
## Pre-Professional Skills Requirement

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<th>Test</th>
<th>Minimum Scores</th>
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| Praxis I | Reading (175)  
Writing (174)  
Math (173)  | Test no longer offered – Scores continue to be accepted and do not expire |
| CORE  | Reading (156)  
Writing (162)  
Math (150)  | [https://www.ets.org/praxis/about/core/](https://www.ets.org/praxis/about/core/) |
| ACT*  | Composite (23) Score  
Reading (20) Score  
English (20) Score  
Math (20) Score  | [http://uwm.edu/registrar/students/testing-center/tests-offered/#act](http://uwm.edu/registrar/students/testing-center/tests-offered/#act) |
| SAT*  | Composite (1070)  
Verbal (450)  
Math (450)  | [http://sat.collegeboard.org/home](http://sat.collegeboard.org/home) |
| GRE*  | Verbal Reasoning (150)  
Quantitative Reasoning (145)  | [http://www.ets.org/gre](http://www.ets.org/gre) |

*within 5 years of admission term to academic program

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**Praxis II Test**

The *Praxis II* measures subject-specific content knowledge, as well as general and subject-specific teaching skills, that you need for beginning teaching. Students are required to take and pass the *Praxis II* prior to applying for a student teaching placement.

**Teacher Performance Assessment (edTPA)**

The *edTPA* is a review of your teaching materials at the culmination of your program. Materials that document and demonstrate your ability to effectively teach are submitted to an independent reviewer. Students are required to complete the edTPA in order to be licensed as a World Languages or ESL educator.
Resume
Your resume should not exceed two pages and should include educational background, work experience, special talents/skills, and other relevant experience with children. Information about resume writing can be found at: http://uwm.edu/careerplan/resumes-interviews/resumes/

Student Teaching
You will be required to complete student teaching during the last semester of your program. Student teaching placements are not automatic. Students must apply for student teaching, be approved, and register for a student teaching course, in order to student teach. Information about application deadlines and application materials can be found at:

http://www4.uwm.edu/soe/academics/clinical-experiences.cfm
(Follow the link to obtain the Student Teaching Application form)

It is important that you review this information to determine when you should apply for student teaching. If you have any questions about the timing of your student teaching, contact the academic advisor for your program.

Step Three – How do I Submit my Application?
Submit your application materials by April 30th for summer admission, by July 15th for fall admission and by December 15th for spring admission to:

University of Wisconsin – Milwaukee
Department of Curriculum and Instruction
Advising Office
Enderis 310
PO Box 413
2400 E. Hartford Avenue
Milwaukee, WI 53201-0413

A letter, indicating the status of your application, will be mailed prior to the start of the semester. The letter will be sent to the address indicated on your application. Please do not call or e-mail asking about the status of your application.
Assistance with Your Application

Web Site
Our web site is a wealth of information for frequently asked questions and other resources that may be useful: http://uwm.edu/education/academics/curriculum-instruction-department/

Academic Advising
The academic advisor for the program can also answer questions about the application process. Please do not hesitate to contact the advisor to schedule an appointment or to receive answers to your questions.

Academic Advisors:
Kristin Roosevelt (last names beginning A-L)
Terrance Paape (last names beginning M-Z)
To schedule an appointment: (414) 229-4721

For questions about the admission application:
Phone: 414-229-4814
Email: cni@uwm.edu
REQUIRED BIOGRAPHICAL INFORMATION

Last Name                      First                                  Middle Initial                  Student I.D.

Mailing Address               City                                  State                                  Zip                                  Date Of Birth

Preferred Telephone           UWM Email (all communication will be sent to this e-mail) Gender

Are you a paraprofessional at MPS?  Yes  No  Name of School ________________________________

ADMISSION CRITERIA

Communication Requirement

☐ Completed COMMUN 103

Grade _____ Semester __________ Year _____

Pre-Professional Skills Requirement (Attach test scores if not on transcript)

Indicate Test: __________________________________________________________

Indicate Score: __________________________________________________________

Cumulative Degree Credits Completed (see CUM Degree Credits on transcript)

Cumulative Degree Credits Completed

Field Experience

☐ CURRINS 300 (100) or other_________ Indicate grade _____ Semester __________ Year _____

Oral and Written Communication (OWC) Competency Part A (check one):

☐ Placement Test (Indicate date ________) OR ☐ Completed ENGL 102 or equivalent: Grade _____ Sem_______ Year_______

Quantitative Literacy (QL) Competency Part A (check one):

☐ Placement Test (Indicate date ________) OR ☐ Completed Math __________ : Grade _____ Sem_____ Year_______

PROGRAM OFFERINGS

☐ English as a Second Language Major - Early Childhood through Adolescence

☐ World Language Major - Early Childhood through Adolescence

    Indicate language: ☐ American Sign Language ☐ Chinese ☐ French ☐ German ☐ Hebrew ☐ Italian ☐ Latin ☐ Russian ☐ Spanish

☐ Additional Certifications

    ☐ English as a Second Language Minor

    ☐ World Language Minor

        Indicate language: ☐ American Sign Language ☐ Chinese ☐ French ☐ German ☐ Hebrew ☐ Italian ☐ Latin ☐ Russian ☐ Spanish

☐ Bilingual. Indicate language: ☐ Hmong ☐ Lao ☐ Spanish

STUDENT SIGNATURE

Date

Date Received_________________________________________