Administrative Leadership
Higher Education Administration Program - Online

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Administrative Leadership
Higher Education Administration Program
Online - Program Requirements

CORE COURSES: (15 CREDITS)

AD LDSP 709 - Introduction to Higher Education Administration – 3 Credits
Semester Offered: Fall 2016 & Fall Future Even Numbered Years

AD LDSP 711 - Organization & Governance in Higher Education Administration – 3 Credits
Semester Offered: Spring 2015 & Spring Future Odd Numbered Years

AD LDSP 747 - Strategic Planning and Budgeting in Adult, Continuing, and Higher Education – 3 Credits
Semester Offered: Spring 2016 & Spring Future Even Numbered Years

AD LDSP 778 - Introduction to College Student Personnel Administration – 3 Credits
Semester Offered: Summer 2015 and Annually Every Summer

AD LDSP 797 - The Student in the Collegiate Context – 3 Credits
Semester Offered: Fall 2015 and Annually Every Fall

FOCUS COURSES: (SELECT 9 CREDITS FROM THE FOLLOWING)

AD LDSP 647 - Evaluation of Adult & Continuing Education Programs – 3 Credits
Semester Offered: Summer 2016 and Summer Future Even Numbered Years

AD LDSP 708 - Online Support Services in Adult, Continuing, and Higher Education – 3 Credits
Semester Offered: Fall 2016 and Fall Future Even Numbered Years

AD LDSP 737 - Distance Education for Adults – 3 Credits
Semester Offered: Fall 2015 and Fall Future Odd Numbered Years

AD LDSP 777 - Leadership in Multicultural Organizations – 3 Credits
Semester Offered: Fall 2015 and Fall Future Odd Numbered Years
FOUNDATION COURSES: (SELECT 9 CREDITS FROM THE FOLLOWING)

**AD LDSP 557** - Foundations and Philosophy of WTCS in Wisconsin – 3 Credits  
Semester Offered: Spring 2016 and Spring Future Even Numbered Years

**AD LDSP 630** - Internship and Fieldwork – 3 Credits  
Semester Offered: Summer 2015 and Annually Every Summer

**AD LDSP 710** - Organizational Change and Team Leadership – 3 Credits  
Semester Offered: Spring 2015 and Spring Future Odd Numbered Years

**AD LDSP 757** - Principles and Foundations of Adult Education – 3 Credits  
Semester Offered: Fall 2016 and Fall Future Even Numbered Years

The program is 33 credits total, each course is 3 credits. The student plans an individual program of studies in consultation with a faculty advisor. Credit distribution must be: 15 credits in the Core Area of Higher Education Administration, 9 credits in the Focus Area of Higher Education Administration and 9 credits of Foundation and Elective Courses.

The student must complete an e-Portfolio. All degree requirements must be completed within seven years of initial enrollment.
Administrative Leadership
Higher Education Administration Program
Online - Program Overview

The concentration in Higher Education Administration provides opportunity for professional development for individuals who are currently working in or wish to move into professional roles within various settings of higher education, including administration, student affairs, or teaching.

Graduates who complete the Online Master's Degree in Administrative Leadership with a concentration in Higher Education Administration are typically employed in positions within higher education organizations related to institutional advancement and administration, faculty and organizational development, program planning, evaluation, and coordination or teaching.

The emphasis in Higher Education Administration prepares the student for careers in higher education including such options as student advisors, managers of support programs for traditionally underrepresented students, student housing specialists, student programming specialists, business managers, and specific administrative positions at all levels within higher education organizations.

All courses are taught completely online and you earn the same degree as the face-to-face program.
General Questions

How is online learning comparable to classroom learning?

Is a student with the online degree at a deficit compared to a student with the live/classroom degree? There is a large research base that indicates the outcomes for learning in online and distance programs are comparable to face-to-face programs. In our online program, a student will have contact with our entire graduate faculty, receive the same degree, take the same courses, and have to meet the same expectations as face-to-face students. The degree is also from the University of Wisconsin-Milwaukee and is the same degree that face-to-face students receive, so there is no disadvantage.

What does a typical schedule look like?

Part-time face-to-face and online students usually carry 3 to 6 credits per semester. We also have students who are full-time and they carry 9 credits per semester. Many students also take 1 or 2 courses during Summer semesters.

Program Questions

How long will it take to complete a master's degree? Can I go part time?

The master's degree programs are all around 33 credits (see the specific program and focus area for detailed information) and can be completed in just over two years if taking two classes in both Fall and Spring semesters, and one class in each of three Summer semesters. However, many of our students pursue their master's part time allowing them time to work or fulfill other responsibilities.
How long have the master's programs in Administrative Leadership department been around?

Our face-to-face programs have been offered for the last 40 years. We have been offering online courses and programs for the past six years.

Is it possible to just take some master's degree classes, but not commit to the entire degree program?

A non-degree application can be used to register for an initial course and the full-application process can be completed at a later time. By becoming a non-degree candidate (NDC), you can take credits prior to admission and have them count toward the degree. More information on non-degree candidacy can be found at the NDC Admission page of the Graduate School Web site.

Program Requirements

Do I have to take the GRE?

No, you do not need to take the GRE for admission to our programs. However, if your undergraduate grade point average is less than a 2.75, submission of official score reports of the Graduate Record Examination (GRE) or the Miller Analogies Test (MAT) may provide satisfactory evidence of ability to do graduate level work, which may allow you to be admitted on probation.

Can I transfer credits from another educational institution and have them count toward my degree?

Students who wish to transfer credits from other campuses to their UWM programs must fill out a Graduate Transfer Credit Evaluation Form. The application should be completed during the first semester following admission, or as soon as possible following completion of such a course. Up to 12 graduate credits may be transferred with the approval of the Graduate School and departmental advisor.
Cost and Financial Aid

I have questions about paying for college. How much is the tuition? Is it different for an online degree program?

Tuition rates vary from semester to semester, so for the current costs, please visit the Bursar Office – Tuition Rate Schedule. The tuition rate for three-credit, online courses designated as part of the online program will be set up as a "Special Course Fee," which is equivalent to the off-campus, resident, graduate student tuition rate for three-credit courses. This Special Course Fee will be the only charge assessed for the course. The Special Course Fee will apply to all students (including out-of-state and international students) enrolled in that course, and will be in addition to tuition and/or fees for any other classes in which the student is enrolled.

Are there any sorts of financial aid or scholarships available?

Financial support is available to students through a variety of fellowships, assistantships, student employment, awards/scholarships, and financial aid. Details on financial support can be found on the UWM Financial Aid webpage. SOE Scholarship information can be found on the SOE Scholarship webpage.

Applying to the Program

What is the due date for applications to your program? When can I start the coursework?

There is no hard and fast date for application submissions to our master's programs. We admit master's students on a rolling basis for every semester. Once you apply and are accepted into the program, you can begin coursework the following semester. For application deadlines for the PhD programs, please visit the Urban Education Doctoral Program website.

After Applying to the Program

How long will it take to process my application?

Unless you are a current UWM student, processing of the application generally takes six to ten weeks. The processing time is partially dependent
on the time it takes the Graduate School to receive non-UWM transcripts and other documents (e.g., reasons statement, application fee). The Graduate School will process the application after they have received all required documents.